



# ILLINOIS STATE POLICE MERIT BOARD



## Illinois State Police 2023 Lieutenant and Captain Exam Reading List

### ***Lieutenant and Captain Examination Allocation***

This document presents the reading list from which the written job knowledge examinations for the ranks of Lieutenant and Captain will be developed. Each rank’s examination will consist of 50 closed-book, multiple-choice questions. You are responsible for reviewing this reading list, obtaining/gaining access to the reading materials and reviewing/studying these materials prior to the administration of the examination.

<b>Reading Material</b>	<b># Final Items*</b>
<b>Illinois State Police Directives</b> <i>Effective Date: April 15, 2023</i>	26
<b>Illinois State Police Troopers, Special Agents, and Sergeants Collective Bargaining Agreement</b> <i>Effective Date: July 1, 2019 – June 30, 2023</i>	5
<b>Illinois State Police Master Sergeants Collective Bargaining Agreement Teamsters Local 700</b> <i>Effective Date: July 1, 2019 – June 30, 2023</i>	3
<b>Illinois State Police Lieutenants and Captains Command Council Collective Bargaining Agreement</b> <i>Effective Date: July 1, 2019 – June 30, 2023</i>	2
<b>Illinois State Police Shift Briefings</b>	2
<b>Illinois State Police Law Bulletins</b>	2
<b>Lincoln on Leadership: Executive Strategies for Tough Times</b> by Donald T. Phillips ISBN-10: 0446394599 ISBN-13: 978-0446394598	10

\* The above percentages are approximations of the final item totals.

All selected Shift Briefings and Law Bulletins are available at:

**[illinoistrooper.com/login](http://illinoistrooper.com/login)**

**Username:** four-digit ISP Star ID#

**Password:** year, month, date of birth (yyyymmdd)

The tables on the following pages contain details regarding the sections of each of the above referenced reading materials from which examination questions will be created.

**Illinois State Police Directives Manual****Effective Date: April 15, 2023**

<b>Section</b>	<b>Title</b>
ADM-006	Inspections
ADM-014	Legislative Procedures
ADM-015	Media Guidelines
ADM-128	Property Control
ADM-129	Facility Leases
ENF-005	Neglected, Abused, and Dependent Minors
ENF-006	Domestic Violence
ENF-012	Stop Card Completion
ENF-018	Driving Under the Influence Enforcement and Processing
ENF-019	Responding to Mentally Ill Persons
ENF-037	Warrantless Searches
ENF-046	Violence in the Workplace
ENF-047	Prohibition of Biased-Based Law Enforcement
ENF-050	Sexual Assault and Sexual Abuse Response
ENF-051	Automated License Plate Readers (ALPR) / Law Enforcement Archival Retrieval Network (LEARN)
EQP-002	Department Vehicle Usage
EQP-003	Department Vehicle Crash and Incident Reporting
EQP-015	In-Car Video Camera Recording Equipment
EQP-016	Electronic Recording of Interviews and Interrogations
OPS-002	Weapons Discharge/Deadly Force Investigation
OPS-003	Vehicle Pursuits and Forcible Vehicle Stops
OPS-004	Authorized Active Shooter Response
OPS-011	Bombings and Bomb Threats
OPS-014	Missing Person Response
OPS-015	Search and Rescue Missions
OPS-016	All Hazards Planning
OPS-031	Aircraft Crashes/Incidents
OPS-032	Aircraft Operations
OPS-042	Investigative Responsibilities
OPS-044	Official Advanced Funds
OPS-045	Confidential Sources
OPS-046	Use of Force and Intermediate Weapons
OPS-047	Hostage/Barricaded Subject
OPS-048	Civil Disturbances
OPS-049	Prison Escapes and Major Disturbances
OPS-052	Response to Major Disorders
OPS-073	Troop Contingency Planning
OPS-074	Traffic Crash Reduction
OPS-079	Criminal Investigative Management and Review
OPS-081	Emergency/High Speed Response Driving
OPS-086	Unmanned Aircraft System Operation
OPS-089	Officer Involved Death Investigations
OPS-090	Officer-Involved Investigations Dashboard
OPS-091	Mobile Architecture for Communications Handling (MACH) Software
OPS-100	Continuity of Operations
OPS-103	Major Disorder Planning
OPS-203	Evidence – Inspection, Inventory, Retention, and Disposal

PER-001	Peer Support Program
PER-003	Medical Response System
PER-004	Dress and Grooming
PER-005	Integrated Strategic Performance/SPEAR 365
PER-009	Equal Employment Opportunity
PER-027	Sick Time – Sworn
PER-030	Complaint and Disciplinary Investigations
PER-032	Discrimination and Harassment
PER-033	Sexual Harassment
PER-035	Secondary Employment
PER-037	Transfers
PER-060	Performance Standards
PER-064	Critical Incident Stress Management
ROC-002	Rules of Conduct
SRV-016	Human Services
SRV-017	Personnel Early Warning System
SRV-216	Notification of Suspension/Reinstatement of Personnel

<b>Illinois State Police Troopers, Special Agents, and Sergeants            Collective Bargaining Agreement</b> <i>July 1, 2019 – June 30, 2023</i>	
<b>Section</b>	<b>Title</b>
Article 4	Management Rights
Article 7	Officers' Bill of Rights
Article 8	Grievance and Arbitration Procedure
Article 12	Officer Security
Article 15	General Provisions
Article 18	Seniority
Article 19	Leaves of Absence
Article 24	Vacations
Article 28	Seniority Positions
Article 29	Holidays
Article 30	Overtime
Article 33	Secondary Employment
Article 35	Limited Duty
Article 40	Special Details of Short Duration

<b>Illinois State Police Master Sergeants Collective Bargaining            Agreement, Teamsters Local 700</b> <i>July 1, 2019 – June 30, 2023</i>	
<b>Section</b>	<b>Title</b>
Article 4	Management Rights
Article 7	Officers' Bill of Rights
Article 8	Grievance and Arbitration Procedure
Article 18	Seniority
Article 29	Overtime

<b>Illinois State Police Lieutenants and Captains Command Council Collective Bargaining Agreement</b> <i>July 1, 2019 – June 30, 2023</i>	
<b>Section</b>	<b>Title</b>
Article 4	Management Rights
Article 7	Officers' Bill of Rights
Article 8	Grievance and Arbitration Procedure
Article 20	Wages and Additional Compensation

<b>Illinois State Police Shift Briefings</b>	
<b>Date</b>	<b>Title</b>
January 2022	360 Trooper Project
July 2022	Roadside Safety Checks
November 2022	Bias-Based Policing

<b>Illinois State Police Law Bulletins</b>	
<b>Date</b>	<b>Title</b>
January 2022	Updates to Three Phone Calls
May 2022	2022 Vehicle Pursuits Training

<b>Lincoln on Leadership: Executive Strategies for Tough Times</b> by Donald T. Phillips
The entire book is open for testing

