



ILLINOIS STATE POLICE MERIT BOARD



Illinois State Police 2019 Captain Reading List

Captain Examination Allocation

The examination will consist of **50** multiple-choice job knowledge questions. The following table provides guidance as to how many items will be drawn from each source on the Captain exam.

Source Material	# of Questions*
Illinois State Police Directive Manual	25
<u>Start with Why: How Great Leaders Inspire Everyone to Take Action</u> By Simon Sinek ISBN-10: 9781591846444	12
Illinois State Police Troopers, Special Agents, and Sergeants Collective Bargaining Agreement July 1, 2012 – June 30, 2015	2
Agreement between the Illinois State Police and Teamsters Local 700, July 1, 2015 – June 30, 2019	3
Illinois State Police Lieutenants and Captains Collective Bargaining Agreement July 1, 2015 – June 30, 2019	4
Illinois State Police Shift Briefing	2
Law Bulletin	2
TOTAL	50

*The numbers listed in the table are approximations of the final item totals from each source.

The following pages provide information on which sections or chapters of these sources will be used to create the questions for this exam.

Illinois State Police Directive Manual

You are responsible for the following directives from the Illinois State Police Directives Manual. Candidates are responsible for the most recent version of these directives. If a directive has an addendum included as part of it, you are also responsible for that addendum.

Illinois State Police Directive Manual
1. ADM-015, Media Guidelines
2. ADM-128, Property Control
3. ADM-137, Records Retention/Destruction Schedules
4. ENF-006, Domestic Violence
5. ENF-037, Warrantless Searches
6. ENF-047, Prohibition of Biased-Based Law Enforcement
7. ENF 050, Sexual Assault and Sexual Abuse Response
8. EQP-016, Electronic Recording of Interviews and Interrogations
9. EQP-017, Conducted Electrical Weapons
10. OPS-002, Weapons Discharge/Deadly Force Investigations
11. OPS-003, Vehicle Pursuits
12. OPS-004, Authorized Active Shooter Response
13. OPS-016, All Hazards Planning
14. OPS-046, Use of Force
15. OPS-047, Hostage/Barricaded Subject
16. OPS-073, District Contingency Planning
17. OPS-081, Emergency/High Speed Response Driving
18. OPS-089, Officer Involved Death Investigations
19. OPS-203, Evidence – Inspection, Inventory, Retention and Disposal
20. PER-003, Medical Response System
21. PER-009, Equal Employment Opportunity
22. PER-027, Sick Time - Sworn
23. PER-030, Complaint and Disciplinary Investigations
24. PER-031, Grievance Procedures
25. PER-032, Discrimination and Harassment
26. PER-033, Sexual Harassment
27. PER-038, The Medical Review Board and Medical Duty
28. PER-060, Performance Standards
29. PER 064, Critical Incident Stress Management
30. ROC-002, Rules of Conduct
31. SRV-016, Human Services
32. SRV-017, Personnel Early Warning System
33. SRV-104, Criminal Interdiction Training and Enforcement
34. SRV-222, Social Networking/Media Guidelines

Start with Why: How Great Leaders Inspire Everyone to Take Action
by Simon Sinek

The entire book is open for testing.

Illinois State Police Troopers, Special Agents, and Sergeants Collective Bargaining Agreement, July 1, 2012 – June 30, 2015

Candidates are responsible for the following sections from this source:

Illinois State Police Troopers, Special Agents, and Sergeants Collective Bargaining Agreement, July 1, 2012 – June 30, 2015
Article 4. Management Rights
Article 8. Grievance and Arbitration Procedure
Article 12. Officer Security
Article 18. Seniority
Article 19. Leaves of Absence
Article 21. Working out of Classification
Article 30. Overtime
Article 32. Quantitative Standards
Article 38. Transfers
Article 39. Selection for Investigative Assignments
Article 40. Special Details of Short Duration
FLSA Compensatory Time-Off, Accrual and Scheduling Side Letter
Reassignments Side Letter

**Agreement between the Illinois State Police and Teamsters Local 700,
July 1, 2015 – June 30, 2019**

Candidates are responsible for the following sections from this source:

Agreement between the Illinois State Police and Teamsters Local 700, July 1, 2015 – June 30, 2019
Article 4. Management Rights
Article 8. Grievance and Arbitration Procedure
Article 18. Seniority
Article 29. Overtime
Article 33. Travel Time
Article 40. Residency

**Illinois State Police Lieutenants and Captains Collective Bargaining Agreement,
July 1, 2015 – June 30, 2019**

Candidates are responsible for the following sections from this source:

Illinois State Police Lieutenants and Captains Collective Bargaining Agreement, July 1, 2015 – June 30, 2019
Article 4. Management Rights
Article 7. Officer's Bill of Rights
Article 8. Grievance and Arbitration Procedure
Article 18. Seniority
Article 19. Leaves of Absence
Article 22. Working out of Classification

Illinois State Police Shift Briefing

Candidates are responsible for the following section from this source:

Illinois State Police Shift Briefing
Jan 2019 Firearms Restraining Order Act

Law Bulletin

Candidates are responsible for the following sections from this source:

Law Bulletin
Jan 2018 Human Trafficking
May 2018 Non-consensual Blood Draw
August 2018 Out of State Residents Concealed Carry within a Vehicle