

ILLINOIS STATE POLICE MERIT BOARD

MINUTES

BOARD MEETING – July 21, 2017

Present were Richard Porter, Board Member; Jim Riley, Board Secretary; Andrew Berlin, Board Member; Jack S. Garcia, Executive Director; Daniel Dykstra, Chief Legal Counsel; Julie Webster, Human Resource Specialist; and Emily Fox, Human Resources Representative.

Reeve Waud, Board Chairman attended the meeting via teleconference.

Also in attendance were: Colonel Kelly Walter, Division of Administration; Lt. Colonel Sean Cormier, ISP Division of Administration; Mr. Matthew Rentschler, ISP Chief Legal Counsel; M/Sgt. James Poortinga, ISP Teamsters; Lieutenant Danyelle Foster, ABLE; Marni Malowitz, ISP Deputy Chief Legal Counsel.

The meeting was held at the James R. Thompson Center, 100 W Randolph, Chicago, Illinois.

Board Chairman Reeve Waud opened the meeting at 9:00 AM.

Chairman Waud asked the Board Members to introduce themselves.

Since Chairman Waud was on telephone conference, he asked Board Member Richard Porter to continue the meeting in his place.

The following minutes were approved: April 18, 2017 – 2nd Quarterly Merit Board Meeting

Julie Webster, Program Director, updated the Board on Cadet Class 126. The class reported on July 1, 2017 with 88 Cadets. After the first week 10 cadets did not continue; 1 failed the Physical Fitness Test and 9 resigned. One more cadet resigned on July 19, 2017. There are 77 cadets remaining in the Cadet Class 126. Graduation for Cadet Class 126 is December 22, 2017.

She also mentioned, on June 14, the Merit Board initiated backgrounds on 52 applicants for Cadet Class 127. The Pfit is scheduled August 19 at UIC in Chicago and August 26 at the Illinois State Police Academy in Springfield.

We currently have 437 applicants in the eligibility pool. Our deadline for processing applicants for CC127 was July 15. We received 111 acceptable applications and these applicants are scheduled for their written examinations. They have 15 working days to schedule and take their exam. We will have a number of those who pass on August 10. That will give us the final number of those passed and are in the eligibility pool. We will send invites to Pfit after that date through email.

The Following is the schedule for Cadet Class 127:

Backgrounds – September 8

Background Review – October 31

Oral Interviews - November 7/8

Certification List – November 10

Medical Section of ISP will have 12 weeks to conduct medical evaluations

Julie Webster updated the Board on the Promotional Process stating Sign up for the Promotional Process for Lieutenant and Captain Candidates began on June 30, 2017 and will end of July 28, 2017. Candidates sign up on the Merit Board's website. Several meetings with a committee of Subject Matter Experts have occurred. The committee has assisted in the development of the Job Knowledge Exam and Assessment Center. Currently for each candidate, we have provided a list of reading materials, a study guide and an orientation. Exams are scheduled to be administered the week of September 18-22, at the Merit Board office.

The Board is conducting an Occupational Analysis for the ranks of Sergeant and Master Sergeant. This is the process of collecting and analyzing job relevant information. The purpose of a job analysis is to determine important aspects of a particular job position, such as work behaviors, knowledge, skills and physical abilities applicable to the position. The information is then used to validate our Promotional Testing instruments.

The Board voted to go into closed session.

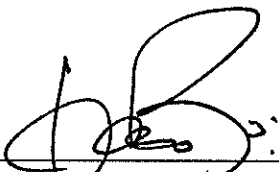
The Board discussed the Budget matters.

The Board discussed Personnel matters.

The Board voted to go out of closed session and return to open session.

The Board unanimously voted to keep April 18, 2017 meeting minutes confidential.

The Board voted unanimously to adjourn the meeting.



Jim Riley, Secretary